

VILLAGE OF SUGAR BUSH KNOLLS
FEBRUARY 10, 2020
COUNCIL MEETING-7:00 P.M.

Vocational Conference Room-Roosevelt High School, Kent, Ohio

MAYOR: John Guidubaldi
SOLICITOR: Eric Fink
CLERK/TREASURER: William Elder
MEMBERS OF COUNCIL
Jeff Coffee, Elizabeth Hartley, Nicholas Jordan,
Jason Noble, John Palik, and Jon Stein

Also present residents Randy Nye, James Beal,
David Hall, and Nancy Stillwagon

AGENDA

Call To Order: Mayor John Guidubaldi called the meeting to order at 7:03 P.M. Roll call was taken and a quorum was present. Mayor Guidubaldi led the Council in the Pledge of Allegiance.

Minutes: The minutes of the February meeting were presented. John Palik motioned to accept the minutes as presented. Jon Stein seconded the motion. The motion was carried unanimously 6-0.

Reports: **Financial**
The Clerk/Treasurer presented the financial data for February. The reports included the primary bank reconciliations for January, the fund status, the cash summary by fund, the revenue status, and the appropriation status. The Clerk/Treasurer advised the Council that the bank reconciliations were balanced for February. President of Council Jeff Coffee motioned to approve the financial statements as presented. Jon Stein seconded the motion. The motion was carried unanimously 6-0.

Bills Payable

The Clerk/Treasurer reviewed the bills payable for the month of February. Elizabeth Hartley motioned to approve the February bills as presented. John Palik seconded the motion. The motion was carried unanimously 6-0.

Comments from the floor:

Randy Nye wanted the Council to be aware that he is in the process of creating a community foundation.

James Beal, David Hall, and Nancy Stillwagon addressed the Council concerning property maintenance code violations in the Village. Mr. Beal addressed trailers, Mr. Hall addressed boats and RVs, and Ms. Stillwagon addresses the growing number of violations and the lack of acceptable resolutions to these situations. B&Bs were also discussed and the problems the City of Kent is currently having with these kinds of properties. It was felt that the Village Council needed to get a better handle on these issues before these issues start affecting the quality of life for the residents in the Village.

Old and New Business:

1) Traffic Committee

Mayor John Guidubaldi advised the Council that the committee did not meet since the last Council meeting.

2) Violations in the Village

Mayor John Guidubaldi advised the Council that nothing new has been done on the property located at State Route 43. Council decided it is time to have Mr. Geary, our exterior property maintenance inspector, visit the homeowners and discuss the unacceptable situations at their property. If contact is made, then the current situations can be discussed. If no contact is made, a letter needs to be left at the property identifying the issues and giving the homeowners a timeframe for resolution. The Village Solicitor advised the Council that certain language needs to be at the end of the letter. With this language, if no response is received, then the Village can start other steps to resolve this situation with or without the homeowners' cooperation. Mayor Guidubaldi and the Village Solicitor will work together to ensure the proper language is included in this letter and all others used by Mr. Geary in the future.

Mayor Guidubaldi advised the Council that Dianne Kauffman had contacted him and the drainage pipe from the pond located between her house and the Knuths has been adjusted to hold more water. Some of the plants she planted on her side of the lake are now underwater.

Council agreed to have the Village Solicitor send a letter to the Knuths informing them that no changes to the flow of the water behind their home is acceptable without talking to Council first. This letter should be sent by the March meeting.

3) **Easements**

Mayor John Guidubaldi advised the Council that he is still waiting on cost estimates for a survey on the Lake Martin walking path. Once all of them have been received, Council can make a decision on who will be doing the work.

4) **Lake**

John Palik advised the Council that he has contacted Aqua Doc advising them, he is the new contact for the Village. Mr. Palik stated that Mr. Sears is still available as needed.

5) **Ferrara Property**

Village Solicitor, Eric Fink, presented to Council a copy of a report from Wohlwend Engineering Group to attorney John Flynn concerning the Ferrara property. The report states that the Village is running water from the streets to private property. This drainage path has always been this way, nothing has changed. Also the water levels in the canal are higher now than in the past due to some beaver dams. The canal water levels are now higher than the level of the Ferrara property. Council decided that more research is needed and requested Solicitor Fink advise attorney Flynn of the process the Village is currently going through.

6) **Kandel Property**

Village Solicitor, Eric Fink, advised the Council that a letter was sent to Mr. and Mrs. Kandel rejecting the offer for the property owner to put \$500.00 toward the roadway repairs. Council needs to talk to a roadway repair company to determine an estimate for the roadway damages that was caused moving stone and dirt onto the property. This information should be available by the next Council meeting.

Other committee reports:

There were none at this time.

Village Correspondence:

The mail received during the month of January was available for review.

Council was informed that NOPEC has 2 programs available to their participating communities. One is for \$500.00 and the other is for a little over 800.00. Council was referred to NOPEC for more information.

Elizabeth Hartley advised Council that there is a forestry conference on March 6th and a first responders breakfast on March 10th.

To be introduced:

Council reviewed the Village website site and felt it was time to change the seasonal pictures. There was also some discussion that the Village pictures should all be updated as well. Amey Parks will be contacted to discuss these options and any other possibilities.

Council discussed items to be included in the next newsletter. Council also discussed the updating of the Village directory. There has been a lot of changes since the last directory was created and it is probably time to update the Village directory as well.

President of Council Jeff Coffee advised the Council that he has been in contact with Streetsboro concerning the home at the end of Orin Drive. The address to this property is 1259 Lake Martin Drive. Streetsboro believed the property was in the Village. The property has an easement over to Ferguson but it has never been used. At this time, Orin Drive is the only access to this property. Mr. Coffee believes that this property should be annexed to the Village due to the unique situation of this property between the Village and Streetsboro Township. Contact will be made with all parties involved to determine the best course of action to resolve this situation.

The 2020 Census is coming and every effort needs to be made to ensure all residents of the Village participate and are counted.

Mayor John Guidubaldi advised the Council that the next regular Council meeting will be Monday March 9th at 7:00 PM in the vocational conference room.

Adjournment:

President of Council Jeff Coffee moved to adjourn the meeting at 9:52 P. M. The motion carried.

Respectfully submitted,

A handwritten signature in blue ink that reads "William D Elder". The signature is written in a cursive style with a large, stylized "W" and "E".

**William D Elder
Clerk/Treasurer**