

**VILLAGE OF SUGAR BUSH KNOLLS
JANUARY 13, 2020
COUNCIL MEETING-7:00P.M.**

Vocational Conference Room-Roosevelt High School-Kent, Ohio

MAYOR: John Guidubaldi

SOLICITOR: Eric Fink

CLERK/TREASURER: William Elder

MEMBERS OF COUNCIL

**Jeff Coffee, Elizabeth Hartley, Nicholas Jordan,
Jason Noble, John Palik, and Jon Stein**

AGENDA

Call to Order: Mayor John Guidubaldi called the meeting to order at 7:07 P.M.
Roll call was taken and a quorum was present. Mayor
Guidubaldi led the Council in the Pledge of Allegiance.

Swearing In: Village Solicitor, Eric Fink, swore Mayor John Guidubaldi into
office as the Mayor of the Village

Appointments: The 3 candidates for Village Council positions are Jason Noble,
Nicholas Jordan, and Jon Stein. Jeff Coffee motioned to suspend the
rule requiring the 3 readings of this resolution. Elizabeth Hartley
seconded the motion. The motion was carried unanimously 3-0.
Jeff Coffee motioned to accept all 3 candidates for Council positions.
John Palik seconded the motion. The motion was carried
unanimously 3-0. Jeff Coffee recommended a drawing to decide
which candidate replaces which Council member to determine the
terms for the new Council positions. Elizabeth Hartley seconded the
motion. The motion, Resolution 2020-01, was carried unanimously
3-0. From the drawing, Jon Stein and Nicholas Jordan will serve 4
year terms and Jason Noble will replace Steve Blazer and complete
his remaining 2-year term. Village Solicitor, Eric Fink, swore in the
3 new Council members. Mayor John Guidubaldi asked Jeff Coffee
to be the new Council President and he agreed. Mayor Guidubaldi
reviewed the Committees used by the Village Council and the
openings available at this time. All of the Committee openings were
filled by the current Council members. Mayor Guidubaldi will put
the Committee list together and email it to the members of Council.

Minutes: The minutes of the December 09, 2019 meeting were presented to
Council. President of Council Jeff Coffee motioned to accept the

minutes as presented. Elizabeth Hartley seconded the motion. The motion was carried unanimously 6-0.

Reports:

Financial

The Clerk/Treasurer reviewed the financial data for the month of December and the year-end figures for 2019. The monthly financial review included the primary bank reconciliation, the fund status, the cash summary by fund for the month and the year, the revenue status, and the appropriation status. The Clerk/Treasurer noted the Village has a surplus and a positive cash flow for 2019. The Clerk/Treasurer advised the Council that the bank reconciliation was balanced for the month of December. John Palik motioned to approve the financial reports for December and year end as presented. President of Council Jeff Coffee seconded the motion. The motion was carried unanimously 6-0.

Bills Payable

The Clerk/Treasurer reviewed the bills payable for the month of January. The Clerk/Treasurer advised the Council that there are still several routine accounts that will be due by the end of the month but these bills have not been received yet. Elizabeth Hartley motioned to approve the bills payable as presented. John Palik seconded the motion. The motion was carried unanimously 6-0.

Comments from the floor:

There were none at this time.

Old and New Business:

1) Traffic Committee

Mayor John Guidubaldi advised that this Committee did not meet since the last Council meeting.

Council did not have any further discussion concerning this topic.

2) Violations in the Village

Council addressed the home on State Route 43. Village Solicitor, Eric Fink, advised the Council he just sent a letter to the home owner addressing the concerns of the Village.

Council also discussed the boat stored on Lake Martin and several campers and trailers parked through-out the Village.

3) Easements

Work has been done on the walking path but no one from the Council has checked on the progress. Mr. Coffee will check on the work completed and will advise. Mr. Coffee requested that the Clerk/Treasurer hold the payment on this project until he has inspected the work. This inspection and approval should be completed by the end of January or early February.

4) Lakes

John Palik advised the Council that he will be talking to Carlton Sears to determine where we are in some of the lake issues. Mr. Sears was working on possibly adding another air hose running close to Mr. Jordan's property. Council would also like another water sample taken to see if the lakes are clean enough to let the Village residents start using them again. Mr. Palik will find out where we are in this process and make sure they continue to move forward.

Other committee reports:

There were none at this time.

Village Correspondence:

The mail received during the month of December was available for review.

Elizabeth Hartley advised the Council that there were some requirements and information available concerning digging in the Village.

To be introduced:

A letter was received from Attorney John Flynn concerning Emilio and Margaret Ferrara's property located at 1436 Lake Roger Drive. The letter stated they the Ferrara's have hired Wohlwend Engineering Group to inspect their property and determine a cause and possible solution to the runoff of water cascading down Lake Roger Drive and onto their side and rear yard. Council requested the Village Solicitor to contact Mr. Flynn to understand the full extent of the problem. Council also requested the Village Solicitor contact Wohlwend Engineering Group and request copies of their report and findings. The Clerk/Treasurer will also retrieve the plans the Village has for the drainage work done on Lake Roger Drive and bring them to the February meeting.

Council received a letter from Sally Kandel, the property owner of the vacant lot on Sheppard Drive. Her and her husband have decided not to build their home in the Village. They now have the lot up for sale. She wrote the Council offering \$500 for the damage the construction vehicles cause to the road moving gravel and dirt onto her property. Council decided not to accept her offer because no one was sure to what extent the roadway had been damaged and the cost involved in fixing the damage. The Council asked the Village Solicitor to send a reply thanking Mrs. Kandel for the offer but declining it.

Mayor John Guidubaldi announced that the next Council meeting will be held on Monday February 10th at 7:00 PM in the high school vocational conference room.

Adjournment:

John Palik moved to adjourn the meeting at 8:40 P. M.
The motion carried.

Respectfully submitted,



William Elder
Clerk/Treasurer