

**VILLAGE OF SUGAR BUSH KNOLLS  
JANUARY 11, 2021  
COUNCIL MEETING-7:00 P.M.**

**Virtual meeting**

**MAYOR: John Guidubaldi  
SOLICITOR: Eric Fink  
CLERK/TREASURER: William Elder  
MEMBERS OF COUNCIL  
Jeff Coffee, Elizabeth Hartley, Nicholas Jordan,  
Jason Noble, John Palik, and Jon Stein**

**AGENDA**

**Call To Order: Mayor John Guidubaldi called the meeting to order at 7:09 P.M.  
Roll call was taken and a quorum was present. Mayor Guidubaldi  
led the Council in the Pledge of Allegiance.**

**Council Seat Appointments:**

**Mayor John Guidubaldi questioned the Council about their current  
appointments to their committees. All of the Council members were  
happy to continue to serve on the committees they currently are  
serving on. President of Council Jeff Coffee motioned to accept the  
appointments to all of the Village positions as presented.  
Nicholas Jordan seconded the motion. The motion was carried  
unanimously 6-0.**

**Mayor John Guidubaldi questioned if Jeff Coffee would be willing  
to serve another term as President of Council. Mr. Coffee agreed to  
continue as President of Council for another term.  
Elizabeth Hartley motioned to accept Jeff Coffee as the President of  
Council for the 2021. Nicholas Jordan seconded the motion. The  
motion was carried unanimously-6-0.  
Mayor John Guidubaldi informed the Council that no changes were  
needed to any of the positions held by the Council members.**

**Minutes:**

**The minutes of the December meeting were presented.  
Elizabeth Hartley identified a wrong figure listed in section 9 under  
Planning Commission Issues. The amount of \$300 was listed as a  
penalty for not following the process though the Planning  
Commission. The figure that should have been listed was a \$250.00**

penalty in addition to the \$25 standard fee. The Clerk/Treasurer stated that he would fix the area that was identified in the minutes. Jon Stein motioned to approve the minutes with the correction identified above. John Palik seconded the motion. The motion was approved unanimously 6-0.

**Reports:**

**Financial**

The Clerk/Treasurer presented the financial data for December as well as the year-end. The monthly reports included the primary bank reconciliation, the fund status, the cash summary by fund, the revenue status, and the appropriation status. The Clerk/Treasurer advised the Council that the bank reconciliation was balanced for the month of December. The year-end figures show the Village had a surplus for the year of \$21,810.88. President of Council Jeff Coffee motioned to approve the financial statements as presented. Jon Stein seconded the motion. The motion was carried unanimously 6-0.

**Bills Payable**

The Clerk/Treasurer reviewed the bills payable for the month of January. The Clerk/Treasurer reminded the Council that several of the regular monthly bills have not been received yet. Elizabeth Hartley motioned to approve the January bills as presented. President of Council Jeff Coffee seconded the motion. The motion was carried unanimously 6-0.

**Comments from the floor:**

There were none at this time.

**Old and New Business:**

- 1) **Traffic Committee**  
Mayor John Guidubaldi advised the Council that he was unaware of any issues or violations currently in this area.
- 2) **Violations in the Village**  
Village Solicitor Eric Fink advised the Council that the legal process for the State Route 43 property is in the hands of the County Register. Council discussed several issues they would like addressed during this process. Council agreed that there were several issues that have been resolved: 1256 Lake Martin, the trailer has been moved, 1294 Lake Martin, the fence on the property meets code, activity at 1273 Lake



Martin has slowed down and currently is compliant, 1157 Lake Martin is an internal issue and does not fall under the Village external property maintenance codes, and the election sign on Ridgecrest Drive has been removed. 1295 Lake Martin has resolved several issues but there has been a recent complaint filed concerning the storage sheds on the property. The property owners are currently out of state and will be followed up with when they return. 1495 Lake Martin has a trailer storage issue but there are several options available that can resolve this violation. This issue was tabled until several Council members and the property owners have time to discuss this issue and the options for resolution.

3) Easements

Mayor John Guidubaldi stated that there was no action on this topic since the last meeting.

4) Lakes

John Palik advised the Council that he has been talking to another company that does lake management and would like to have them attend the February Council meeting to present their ideas to the Council. The depth of the lakes, the water temperature, and the water level all affect the conditions of the lakes. Mr. Palik stated that this company has stated an estimated cost of around \$10,000 to help restore the conditions of the lakes. The Clerk/Treasurer reminded the Council that this expense is all the money that has been allocated to the lakes in the 2021 budget. Mr. Palik also plans to again contact the individuals from Kent State who have worked with the Village concerning the conditions of the lakes in the past.

5) Garbage Disposal Contract

Council was informed that several local carriers have been contacted concerning providing this service to the Village. There are several options available with different pricing available from these companies. President of Council Jeff Coffee will present to Council a comparison of the two companies with cost at the February meeting. Council was reminded that the current garbage contract does not expire until August.

- 6) **Planning Commission Issue**  
Council discussed several projects going on in the Village that no one on Council or the Planning Commission is familiar or involved with. This is why Council passed a new procedure to better control the various projects in the Village. Council members agreed to make contact with the current ongoing projects and refer them to the Clerk/Treasurer and Planning Commission so the Village and the home owners will be happy with the completed project.
- 7) **Insurance Liability Coverage**  
The Clerk/Treasurer advised the Council that the Village has a \$1,000,000.00 liability coverage policy but no umbrella policy. To increase the coverage by another million dollars the cost is \$1,114.00 per million increase. The Clerk/Treasurer could see both sides of this issue. He requested the Council members think about it and Council will address this issue at the February meeting.

**Other committee reports:**

President of Council Jeff Coffee advised the Council that since the completion of the drainage project on Lake Roger there is a lot of water being dumped onto the Ferrara property. The flow of the water has not changed but with the installation of a more efficient drainage system, the flow of water onto the property has increased significantly. This water also does not have direct access to the canal below the Ferrara property. President Coffee recommended that the Village create or improve a channel for this water to be able to flow into the canal. President Coffee has already talked to Bower's Lawncare about creating this canal and he was quoted between \$2,100 and \$2,850 based upon if trees need to be removed to complete this project. Council agreed to fund this project and the Clerk/Treasurer confirmed that the Village had the funds available to pay for this project.

President Coffee also discussed drainage from the pond that is above the Ferrara property. President Coffee recommended several property management ideas to Mrs. Ferrara to help with this issue. President Coffee agreed with Mrs. Ferrara that the Village should help with the increased water flowing from the new roadway drainage system but felt that the water from the pond is a private matter between the property owners.

**Village Correspondence:**

**The mail from December was available for review.**

**To be introduced:**

**Mayor John Guidubaldi advised the Council that the next regular Council meeting will also be virtual on Monday February 8 at 7:00 PM.**

**Adjournment:**

**Move: President of Council Jeff Coffee moved to adjourn the meeting at 8:46 P. M. The motion carried.**

**Respectfully submitted,**

A handwritten signature in blue ink that reads "William D Elder". The signature is written in a cursive style with a large initial "W".

**William D Elder  
Clerk/Treasurer**