

VILLAGE OF SUGAR BUSH KNOLLS
MONDAY JULY 13, 2020
COUNCIL MEETING – 7:00 P.M.

11 River Street, Kent, Ohio, parking garage

MAYOR: John Guidubaldi
SOLICITOR: Eric Fink
CLERK/TREASURER: William Elder
MEMBERS OF COUNCIL
Jeff Coffee, Elizabeth Hartley, Nicholas Jordan,
Jason Noble, John Palik, and Jon Stein

Excused Absence: Jason Noble

AGENDA

Call to Order: Mayor John Guidubaldi called the meeting to order at 7:05 P.M. Roll call was taken and a quorum was present. Mayor Guidubaldi led the Council in the Pledge of Allegiance.

Minutes: The minutes of the June meeting were presented. Nicholas Jordan motioned to accept the minutes as presented. John Palik seconded the motion. The motion was carried unanimously 6-0.5

Reports: Financial
The Clerk/Treasurer reviewed the financial data for the month of June. This financial review included the following reports: the primary bank reconciliation, the fund status, the cash summary by fund, the revenue status, and the appropriation status. The Clerk/Treasurer advised Council that the bank reconciliation was balanced for the month. President of Council Jeff Coffee moved to accept the June financial reports as presented. Elizabeth Hartley seconded the motion. The motion was carried unanimously 5-0.

Bills Payable

The Clerk/Treasurer reviewed the bills payable for July. Elizabeth Hartley motioned to approve the bills payable for July. President of Council Jeff Coffee seconded the motion. The motion was carried unanimously 5-0. Council reviewed issues with the emergency services call report. President of Council Jeff Coffee will contact the Kent City Fire

Department and will request a copy of the call reports for the Village. Once received, Mr. Coffee will share the results with the Council.

Comments from the floor:

There were none at this time.

Old and New Business:

1) Traffic Committee

Mayor John Guidubaldi advised the Council that this committee has not met since the last Council meeting. Jon Stein advised the Council that he has still noticed a lot of traffic still using Lake Martin to cut through to State Route 43 or Ferguson Road and most are not following the posted speed limit. Mr. Stein estimated that the average speed of the traffic is around 40 MPH.

2) Violations in the Village

Mayor John Guidubaldi advised the Council that Jason Geary is dealing with the property on State Route 43 but nothing new has been done. Several trips have been made to the home with no contact. Another letter was just sent July 7th. If there is no response, Council's only remaining option is legal action. Jon Stein presented to Council his list of violations he has noticed during his trips through the Village. A copy will be included in the August Council package. Council discussed a trailer that is being sold on Lake Martin. This trailer is so large that it dominates any area that it is parked in. Council questioned if size should not be a factor that could be added to the ordinance. Council discussed the trailer, RVs, and boats in the Village. These items are becoming more prominent in the Village and the current ordinances does not seem to cover the topic as well as it once did. It was suggested that a new sub-committee should be created to address the concerns for this area. President of Council Jeff Coffee and Jon Stein agreed to be the Council members on this sub-committee. They will recruit some owners of these items to get input from all sides for this issue.

3) Easements

Mayor John Guidubaldi advised the Council that he is not aware of anything new on this topic since the last meeting.

4) Lakes

Council had decided to plant grasses around the compressor to help deaden the noise but this was never done. President of Council Jeff Coffee advised the Council that he believes a wooden fence around the compressor would also help this situation. Mr. Coffee believes he can complete the fence by the next Council meeting. Once the fence is built, Council will decide if the planting of grasses is still needed.

Council questioned if there should not be a designated parking area created around the docks to limit where people would be able to park their cars. This would identify where cars were allowed and cut down the maintenance needed to remove the ruts in the grass.

Council questioned the need for ongoing chemical treatment of the lakes. A quote had been received from Aqua Doc for services at about \$12,000 per year, which is more than the Village is willing to commitment too. Council agreed to make contact with Aqua Doc again to determine what options are available and at what cost.

5) Portage County Emergency Management

Due to the current virus situation, there have been no meetings recently.

6) Ferrara Property

The Village Solicitor advised the Council that he has not heard from either residents or their attorney up to this meeting time.

7) Kandel Property

Council was informed that nothing has been received from Mr. and Mrs. Kandel or their attorney at this time.

A second letter has been sent to the new property owners discussing the slit fence and the repairs that are needed. The letter was just sent and a 30-day deadline was included in the letter. Council also discussed the possibility of grass being planted to help eliminate the erosion issue. Council has taken pictures of the problems.

8) 2021 Tax Budget

The Clerk/Treasurer presented the 2021 Tax Budget to the Council. The Clerk/Treasurer summarized the tax budget. Revenue is listed for the General and the Street Construction Maintenance at a total of \$130,849.00 for 2021; \$123,149.00 for the General Fund and \$7,700.00 for the Special Revenue

Street Fund. Expenses were done for the General Fund only and was estimated at \$169,500.00 for 2021. The Clerk/Treasurer stated that this budget shows a deficit but reminded the Council that the expenses are usually over-stated so if some minor increase in expenses occur, they can be handled through the regular budget and not create a lot of extra work to pay the increased expenses. The income figure tries to be a little closer so the Council is aware of the actual dollars they have to work with. President of Council Jeff Coffee motioned to suspend the rule requiring the three readings of this resolution. Jon Stein seconded the motion. The motion was carried unanimously 5-0. President of Council Jeff Coffee motioned to accept the 2021 Tax Budget as presented. Jon Stein seconded the motion. The motion, Resolution 2020-07, was carried unanimously 5-0.

Other Committee Reports:

President of Council Jeff Coffee advised the Council that there has been no response from the property located at the end of Orin Drive. Mr. Coffee has noticed that the Streetsboro Police are spending more time in the Village since they were notified of their responsibility for this property.

Village Correspondence:

The mail received during the month of June was available for review at this time.

To be introduced:

Jon Stein requested that the Council follow the agenda as presented. He believes this will better organize the meeting and allow the meeting to be completed in a timely manner.

There Clerk/Treasurer advised the Council that he has heard nothing from the Knuths since he dropped off the public records information before the June Council meeting.

Council discussed the possibility of a storage shed being built on property owned by the Village. This shed would store all of the equipment and supplies for the Village and eliminate the need for the storage shed rental on State Route 43.

Elizabeth Hartley advised the Council that the Village sign is on the wrong side of the street on Ferguson Road heading south. This is causing some issues with the township service department. Ms. Hartley asked the Council to approve a letter from the Village to the township requesting this mistake be corrected. Council agreed to have a letter sent to the township trustees.

Council decided that there will be an August Council meeting. The meeting will be held at the parking garage on August 10, 2020 at 7:00 PM.

Adjournment:

Jeff Coffee moved to adjourn the meeting at 8:45 P.M. The motion carried.

Respectfully submitted,



**William Elder
Clerk/Treasurer**