

VILLAGE OF SUGAR BUSH KNOLLS
MARCH 9, 2020
COUNCIL MEETING-7:00 P.M.

Vocational Conference Room-Roosevelt High School, Kent, Ohio

MAYOR: John Guidubaldi
SOLICITOR: Eric Fink
CLERK/TREASURER: William Elder
MEMBERS OF COUNCIL
Jeff Coffee, Elizabeth Hartley, Nicholas Jordan
Jason Noble, John Palik, and Jon Stein

Excused Absence: Eric Fink

Also present: James Silver to represent Solicitor Eric Fink and Village resident Randy Nye

AGENDA

Call To Order: Mayor John Guidubaldi called the meeting to order at 7:01 P.M. Roll call was taken and a quorum was present. Mayor Guidubaldi led the Council in the Pledge of Allegiance.

Oath of Office: The Oath of Office was administrated by the Village Solicitor, Eric Fink, to the Village Clerk/Treasurer

Minutes: The minutes of the February meeting were presented. President of Council Jeff Coffee motioned to accept the minutes as presented. Nicholas Jordan seconded the motion. The motion was carried unanimously 6-0.

Reports: **Financial**
The Clerk/Treasurer presented the financial data for February. The reports included the primary bank reconciliations for January and February, the fund status, the cash summary by fund, the revenue status, and the appropriation status. The Clerk/Treasurer advised the Council that the bank reconciliations were balanced for February. President of Council Jeff Coffee motioned to approve the financial statements as presented. Jon Stein seconded the motion. The motion was carried unanimously 6-0.

Bills Payable

The Clerk/Treasurer reviewed the bills payable for the month of March. Elizabeth Hartley motioned to approve the March bills as presented. John Palik seconded the motion. The motion was carried unanimously 6-0.

Comments from the floor:

There was none at this time.

Old and New Business:

1) Traffic Committee

Mayor John Guidubaldi advised the Council that the committee did not meet since the last Council meeting. Council did discuss the increase in traffic on State Route 43 and Ferguson Road due to the housing projects being built on State Route 43. Council discussed options, if necessary, for dealing with increased traffic on Lake Martin Drive. Jon Stein recommended this issue be referred to the traffic committee to develop options.

2) Violations in the Village

Council discussed the issues in the Village concerning the property on State Route 43, the boat on Lake Martin, and several trailers in the Village. James Silver recommended pictures be taken to document the situation before any action has to be taken. Council would like these issues addressed by a letter from the Village Solicitor. Council also discussed direct contact with the home owners concerning these issues to determine if a resolution can be reached without the involvement of the Village Solicitor. President of Council Jeff Coffee also advised the Council that he has talked to the homeowner with the flood lights on Ridgecrest Drive. The homeowner has agreed to make changes to the light to restrict the light coming from his property.

3) Easements

Mayor John Guidubaldi advised the Council that he is still working on the walking path easement by contacting surveyors. Council wants to know the exact location of their easement before any extensive work is done in this area. The Mayor has had little response from the surveyors he has

contacted. He will continue to work on this issue for the next meeting.

4) **Lake**

Council was informed that Aqua Doc had been contacted about a review of the lakes for health reasons. A cost estimate of \$12,000 was given verbally to the Village for the review. Council decided to open the lakes to the Village residents for fishing and boating but that the no swimming signs will remain in place for now.

5) **Portage County Emergency Management**

Elizabeth Hartley advised the Council that the State of Ohio has just declared a state of emergency concerning the coronavirus with new guidelines and procedures to follow. Director of Portage County Emergency Management, Ryan Shackelford, is in the process of reviewing the services available locally to the residents of Portage County.

6) **Ferrara Property**

Mayor John Guidubaldi advised the Council that he has reviewed the plans for the drainage and roadway project done on Lake Roger and Sheppard Drive and he did not find that the project changed any flow of water from its original course. The project was only to protect the roadways from the water runoff. Council questioned if the Ferrara issue is due to the amount of water instead of the Lake Roger project. Council requested that Solicitor Fink send a letter to Mr. and Mrs. Ferrara stating the Council's position on this issue. James Silver will get the information to Solicitor Fink.

7) **Kandel Property**

Mayor John Guidubaldi advised the Council that he has been in the process of contacting Skibiski Asphalt to get an estimate of the cost for the repairs on the roadways caused by the construction equipment moving dirt and stone to this property. The Mayor will continue to follow up Skibiski Asphalt for the cost estimate.

Other committee reports:

There were none at this time.

Village Correspondence:

The mail received during the month of February was available for review.

NOPEC has grants available to their participating communities of \$500 and \$838. Council was interested in the Village applying for the \$500 grant but the deadline to apply was quickly approaching. President of Council Jeff Coffee motioned to suspend the rules requiring the 3 readings of this resolution. Elizabeth Hartley seconded the motion. The motion to suspend the rule for this resolution was carried unanimously 6-0. John Palik motioned to apply for the \$500 grant from NOPEC. President of council Jeff Coffee seconded the motion. The motion to apply for the \$500 NOPEC grant was carried unanimously 6-0.

To be introduced:

Council discussed the high school will be closing soon due to the virus and another meeting place should be decided on. It was suggested that the next meeting be held at Solicitor Fink's office. President of Council Jeff Coffee will talk to Mr. Fink about the next meeting location.

Council discussed the property, out of the Village, at the end of Orin Drive. There were discussions that this home only has access to their property through the Village but paying Streetsboro Township property taxes. Council questioned if this property should be annexed into the Village. Jim Silver recommended a letter be sent to the home owner, the City of Kent and the City of Streetsboro to get this process started.

Council discussed the salting of all of the roadways in the Village and not just the curves and intersections. President of Council Jeff Coffee will discuss this issue with Jeff Bower to make this change and what different in cost this new process will have.

Council discussed B&B rentals in the Village and highly recommended creating zoning against this type of property. It can be a major disturbance to the neighbors with limited controls. President of Council Jeff Coffee will discuss this issue

with the Village Solicitor to start this process and get the correct language in the ordinance.

Jon Stein recommended to Council that guest to the meetings be allowed to address the Council for a limited time, like 3 minutes, and not be seated at the table to keep the meeting better organized.

President of Council Jeff Coffee advised the Council that the bird houses have been cleaned out and are ready for the arrival of the Purple Martins.

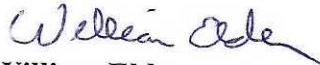
John Palik questioned if a pathway could be created from Jacobs Lane to Lake Roger Drive to help connect the Village. Council advised that this pathway would have to go through residents' properties. The residents denied access the last time this was proposed. Council agreed that Mr. Palik could work on this project and if a reasonable solution is agreed upon, come back to the Council with the information.

Mayor John Guidubaldi advised the Council that the next regular Council meeting will be Monday April 13th at 7:00 PM in the Village Solicitor's office at 11 Rive Street, Kent, Ohio 44240.

Adjournment:

Jeff Coffee moved to adjourn the meeting at 8:57 P. M. The motion carried.

Respectfully submitted,



William Elder
Clerk/Treasurer