

VILLAGE OF SUGAR BUSH KNOLLS
OCTOBER 12, 2020
COUNCIL MEETING-7:00 P.M.

11 River Street, Kent, Ohio in the parking garage

MAYOR: John Guidubaldi

SOLICITOR: Eric Fink

CLERK/TREASURER: William Elder

MEMBERS OF COUNCIL

**Jeff Coffee, Elizabeth Hartley, Nicholas Jordan,
Jason Noble, John Palik, and Jon Stein**

Excused Absence: John Guidubaldi

AGENDA

Call to Order: President of Council Jeff Coffee called the meeting to order at 7:00 P.M. Roll call was taken and a quorum was present. President Coffee led the Council in the Pledge of Allegiance.

Minutes: The minutes of the September 2020 meeting were presented. John Palik motioned to accept the minutes as presented. Nicholas Jordan seconded the motion. The motion was carried unanimously 6-0.

Reports: **Financial**
The Clerk/Treasurer presented the financial data for September. The monthly reports included the primary bank reconciliation, the fund status, the cash summary by fund, the revenue status, and the appropriation status. The Clerk/Treasurer advised the Council that the bank reconciliation balanced for the month of September. John Palik motioned to approve the financial statements as presented. Jason Noble seconded the motion. The motion was carried unanimously 6-0.

Bills Payable
The Clerk/Treasurer reviewed the bills payable for the month of October. The Clerk/Treasurer reminded the Council that there are still some regular bills that have not been received yet but will still need to be paid this month. Elizabeth Hartley motioned to approve the October bills as presented. Nicholas Jordan seconded the motion. The motion was carried unanimously 6-0.

Comments from the floor:

There were none at this time.

Old and New Business:

1) Traffic Committee

Council discussed the process of sealing the roadways in the Village. Elizabeth Hartley motioned to suspend the rule requiring three readings of the motion to seal the roadways up to a cost of \$10,000.00. Nicholas Jordan seconded the motion. The motion was carried unanimously 6-0. President of Council Jeff Coffee motioned to authorize up to \$10,000 for the sealing of the Village roadways. Elizabeth Hartley seconded the motion. The motion was carried unanimously 6-0.

2) Violations in the Village

Council was advised that the legal process has been started on the property on State Route 43. No one was aware of if and how Jason Geary is currently involved with this property. Council was informed that the Mayor has been involved with Mr. Geary and this information will be updated at the next Council meeting when the Mayor returns.

3) Lakes

Council discussed the \$12,000 cost they have for the treating of the lakes based upon the estimated size of the lakes. The Village could hire a company to measure the lakes to determine if the current size of the lakes does deserve the \$12,000 cost. Council also discussed getting estimates from other companies as well as determining if there are any other processes available that will also improve the quality of the lakes. It was suggested that as this process is worked through the Village residents, especially those living around the lakes, be kept informed of the progress.

4) Sheppard Drive Property

Village Solicitor Eric Fink advised the Council that he forwarded the information the Council decided on this topic at the last meeting to the previous property owner and their attorney. Currently no response has been received.

5) Emergency Service Contract

Council discussed options involved with this contract; the West Side Station remaining open in Kent and the possibility of the City of Streetsboro becoming involved with this service. Final arrangements need to be worked out with the City of Kent for the final cost of these services. Jon Stein motioned to suspend the rule requiring the three readings for this motion accepting the terms worked out with the City of Kent. Jason Noble seconded the motion. The motion was carried unanimously 6-0. Jon Stein motioned for the Council to accept the terms available on this contract with the City of Kent. Jason Noble seconded the motion. The motioned was carried unanimously 6-0.

6) 2021 Budget

The Clerk/Treasurer presented to the Council the first draft of the 2021 proposed budget. Council reviewed the income and expense items. Currently the 2021 Budget projects more expenses than revenue received for 2021. Council was also concerned that there was no expense item listed for roadways or lakes in the 2021 Budget presented. Council recommended a \$15,000 expense for Lakes and a \$10,000 expense line for roadways. To not add completely to the deficit spending, it was recommended that \$5,000 be taken from the Engineering expense item and \$5,000 be taken from the Maintenance and Repair expense item. The increase of \$15,000 for the Lakes would be the only increase in the deficit spending for the 2021 Budget. The Clerk/Treasurer will adjust the 2021 Budget as recommended for the regular November Council meeting. This review is considered the first reading for the 2021 Budget.

Other committee reports:

There were none at this time.

Village Correspondence:

The mail received during the month of September was available for review.

The Council was informed that there was some information concerning the upcoming elections and the process of having a drop box for the ballots. Council discussed the drop box idea and decided the safest process was to go to the Courthouse

Annex Building in Ravenna, go into the Board of Election Office, and use one of their drop boxes or use the permanent outside drop box that is at the Courthouse Annex Building in the middle of the parking lot.

To be introduced:

Jon Stein advised the Council that the Village was awarded the NOPEC grant for \$500.00. Mr. Stein stated that there have been a lot of new families that have moved into the Village and no one from the council has welcomed them to the Village nor obtained their information to be included in an updated version of the Village directory. Mr. Stein recommended that \$300 of the grant money be used to publish an updated version of the Village directory and \$200 of the grant money be used to update the information in the Village directory. No one on Council had any objections. The matter will be resolved once the Village has received the money.

President of Council Jeff Coffee advised the Council that the next regular Council meeting will be Monday, November 9 at 7:00 PM probably back in the parking garage.

Adjournment:

President of Council Jeff Coffee moved to adjourn the meeting at 9:30 P. M. The motion carried.

Respectfully submitted,



**William D Elder
Clerk/Treasurer**